



## MANITOBA DENTAL ASSOCIATION

202-1735 Corydon Ave. Winnipeg, MB R3N 0K4

T: 204.988.5300 F: 204.988.5310 www.manitobadentist.ca

### CHECKLIST FOR FULL REGISTRATION AS A DENTAL ASSISTANT

- Read *Instructional Guide to Completing Dental Assistant Registration Application Form*
- If already licensed with the MDA, you may use the *Dental Assistant Change of Status Application Form*

### FORMS

- Identified Full Registration as the category
- Answered all the questions on application and forms in the Registration Package
- Attached a passport-type photograph to the *Registered Dental Assistant Initial Registration Application*
- Signed *Registered Dental Assistant Initial Registration Application* - properly witnessed and notarized
- Completed and signed appropriate release forms for health providers and prior regulatory bodies

### SUPPORTING DOCUMENTS - PERSONAL

- Certified copy evidencing a name change, if you changed your name
- Certified copy of government issued photo identification
- Certified copy of citizenship, permanent residency or work permit

### SUPPORTING DOCUMENTS - EDUCATION AND ASSESSMENT

- Certified copy of dental diploma/certificate/degree  
**OR** original letter from Programme Director or Dean where completed diploma/certificate/degree to MDA
- Certified copy of NDAEB certificate
- Proof of valid resuscitation/life support training

### SUPPORTING DOCUMENTS - PRACTICE HISTORY

- Requested Letter of Standing for each regulatory body of prior health professions and jurisdictions
- Attached separate sheets with written details as requested on *Initial Registration Application Form*
- Enclosed separate payments for the registration and initial licensure fees

### OTHER DOCUMENTS TO BE COMPLETED PRIOR LICENSURE

- Declaration of Commitment to Ethical Practice and the Public Interest*
- Consent for Personal Information Form*

### FEES FOR REGISTRATION AND LICENSURE IN THE FULL REGISTRATION CATEGORY

**Registration - application fee** \$ 50.00

#### Licensure - initial application

- For new graduate before 01 September \$130.00
- For not a new graduate after 01 September \$130.00
- For all others \$260.00